



OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC, NUAPADA
E-mail Id: - principalgpnuapada@yahoo.co.uk

Letter no 1060 Date 09.09.2025

To

- 1) The Hounarable MP ,Kalahandi
- 2) The Hounarable MLA , Nuapada
- 3) The District Skill-cum-Employment Officer, Nuapada
- 4) The Superintending Engineer, R&B Division, Khariar
- 5) The Executive Engineer, RWSS, Nuapada
- 6) The Executive Engineer, TPWOD, Nuapada
- 7) The Director of Technical Education & Training , Odisha, Cuttack
- 8) The Chairman, State Council for Technical Education and Vocational Training, Odisha, Bhubaneswar
- 9) The Principal, National College , Nuapada

Sub: - Sending of approved proceedings of 2nd Governing Body meeting of Government Polytechnic Nuapada held on 04.09.2025 at 10.00 a.m.in the Principal's chamber of Government Polytechnic, Nuapada

Sir/Madam,

I am to send herewith the approved proceedings of 2nd Governing Body meeting of Government Polytechnic Nuapada held on 04.09.2025 at 10.00 a.m. in the Principal's chamber of Government Polytechnic, Nuapada for your kind information and necessary action.


Encl:-i)Approved proceedings-06 pages
ii) Attendance sheet

Yours faithfully,


Principal 09/09/25
Government Polytechnic
Nuapada

Memo No. 1061 /Date 09.09.2025

Copy forwarded to the Collector & District Magistrate and the Chairperson, GB, Government Polytechnic Nuapada for kind information and necessary action.


Principal 09/09/25
Government Polytechnic
Nuapada

**PROCEEDINGS OF 2ND GOVERNING BODY MEETING OF
GOVERNMENT POLYTECHNIC, NUAPADA**

The 2nd Governing Body Meeting of Government Polytechnic, Nuapada was held on 04/09/2025 at 10:00 A.M. at office of the Principal, Government Polytechnic, Nuapada. The meeting was presided over by Shri Madhusudan Dash, IAS, the Collector & District Magistrate, Nuapada and Chairperson, Governing Body, Govt. Polytechnic, Nuapada. The list of members/invitees attended the meeting is annexed herewith at Annexure-I.

At the outset, the Chairperson welcomed the members and asked the Member Secretary-cum-Principal to initiate discussions as per the agenda.

As it was the 2nd Governing Body meeting after 7 years to the previous one, the Chairman expressed his displeasure for not convening of the GB meeting for last 7 years and accordingly the Principal was advised to ensure convening of the GB meeting as per guidelines of the Government henceforth.

He also expressed his displeasure for the absence of Principal, ITI Khariar & late attendance of Principal, ITI, Khariar Road and it was decided to issue a show cause notice to them.

1. Compliance of the 1st Governing Body meeting was discussed as follows:

1.1 Land alienation:

9.12 acres of land had been alienated and ROR had been issued in favour of Skill Development & Technical Education Department, Government of Odisha.

1.2 Garage construction:

S.E., R & B Khariar was advised to submit a detailed estimate to Principal for construction of a garage for institute vehicles of Government Polytechnic, Nuapada.

2. Expedite for allocation of additional land:

It was decided that Tahasildar, Nuapada to expedite the alienation process of additional 4.40 acres of land in favour of SD&TE, Govt. of Odisha for the purpose of constructing a 300-seated Girls' Hostel, 1000-seated Auditorium and 300-seated additional Boys' Hostel.

3. Electricity Supply from Rural feeder to town feeder:

Sri Sukhyat Dev Parida, EE, TPWODL stated that it was not feasible to convert the existing Rural Feeder into Town Feeder. Hence, he was advised to stabilize the Rural Feeder for continuity of power supply at the earliest.

4. Civil/PH/Electrical work of Institute:

In order to ensure smooth running of the institute, SE, R&B, Khariar & SE, RWSS, Nuapada, and EE, TPWODL were advised to visit the institute at least once in a month and cooperate with the Principal, GP, Nuapada in their respective matters, and submit estimates as and when required.

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SE, R&B was advised to submit an estimate for administrative approval of DTET, Odisha for following works:

- a) Construction of 300-seated Girls' Hostel on additional land.
- b) Furnishing of Smart Class Rooms.
- c) Construction of 1000-seated Auditorium.
- d) Anti-termite treatment of Academic Building & Workshop.
- e) Interior & exterior painting of all buildings.
- f) Installation of lightning arresters for all buildings.
- g) Construction of additional 300-seated Boys' Hostel.
- h) Construction of Ramp/Lift for academic building.
- i) Construction of additional staircase for Workshop building.

SE, RWSS was advised to submit estimate for administrative approval of DTE&T, Odisha for the following works:

- a) Repairing of lavatories of Academic Building, Workshop Building, Boys' Hostel and cafeteria.
- b) Rainwater harvesting.

5. Minor Civil/PH/Electrical Maintenance Work:

Principal was authorized to take up the expenditure incurred towards minor repair & maintenance works out of available PL Development Fund subject to availability after observing all formalities.

6. Approval of Major Expenditure Incurred under PL Development Fund:

Expenditure amounting Rs.10,10,854.18/- (Rupees ten lakh ten thousand eight hundred fifty four and paise eighteen only) from 2018 to date 04/09/2025 was approved for the following works after thorough discussion and deliberations.

PL Development Head					
Sl No.	To Whom Paid	Address	Amount in Rs.	Date of Payment	Purpose
1	M/S Viswakarma Steel Furniture	Khariar Road	2101	07.11.2018	First aid Box
2	M/S Gupta Arts	Khariar Road	150	07.11.2018	First aid Box Stickers
3	M/S Anju Fruits & Juice	Nuapada	250	07.12.2018	Refreshment for AICTE Internal inspection team members
4	M/S Raj Book Store	Khariar Road	1175	15.12.2018	Notepad, pen & accessories for 1st GB Meeting
5	M/S Anju Fruits & Juice	Nuapada	1725	15.12.2018	Refreshment for 1st GB Meeting

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6	M/S Infocreatives	Balasore	15000	20.12.2018	Development of institute website
7	M/S Trident Academy of Creative Technology	Bhubaneswar	15000	24.04.2019	Regd. Fees of CISCO net academy programme
8	M/S Trident Academy of Creative Technology	Bhubaneswar	4000	24.04.2019	TOT charges of 2 nos of faculties
9	The Samaja	Cuttack	17492	25.09.2019	1st & 3rd(LE) admission advertisement and recruitment of ministerial staffs advertisement
10	M/S Sahu Indane	Nuapada	2408	03.10.2019	Gas connection registration and installation with accessories for Boys & Girls hostel for preparation of food
11	M/S Sahu Indane	Nuapada	60	03.10.2019	
12	M/S Sahu Indane	Nuapada	118	03.10.2019	
13	M/S Sahu Indane	Nuapada	190	03.10.2019	
14	M/S Sahu Indane	Nuapada	5950	03.10.2019	
15	SCTE&VT, Odisha	Bhubaneswar	2923.6	25.10.2019	Pre-Regd fees of AY 2019-20 students
16	M/S Luminous Infoways	Bhubaneswar	14986	02.12.2019	RTI portal creation of web pages
17	SCTE&VT, Odisha	Bhubaneswar	22500	12.03.2020	SCTE&VT Affiliation fees 2020-21
18	M/S Nayak Farms	Nuapada	4000	03.06.2020	Plantation in World Environment Day
19	M/S Anika Enterprises	Khariar Road	10060	15.10.2020	Poster, Leaflets & Banner printing for admission of AY 2020-21
20	M/s Eduskills Foundation	Bhubaneswar	23600	17.03.2021	For CISCO Netacad registration programme
21	National Board of Accrediation (NBA)	Delhi	118005	08.07.2021	Registration fees as per AICTE norms
22	National Board of Accrediation (NBA)	Delhi	23605	14.03.2022	Applying for prequalifier of Electrical Engg. Department
23	National Board of Accrediation (NBA)	Delhi	212405	11.05.2022	Registration fees 2nd phase of Electrical Engg. Department
24	M/s Edcreate Foundation	Bangalore	23600	22.06.2022	Annual Support fees for CISCO Net Academy
25	The Tahasildar	Nuapada	660	12.07.2022	Deficit court fees for sanction of alienation of Govt. land
26	M/S Nayak Farms	Nuapada	3500	14.07.2022	Refreshment for students on World Youth Skill Day
27	M/s Prakash Book Store	Nuapada	1540	14.07.2022	
28	The Samaja	Cuttack	10500	29.09.2022	For advertisement of PTGF & PTGLA for AY 2019-20
29	The Samaja	Cuttack	9593	29.09.2022	For advertisement of PTGF & PTGLA for AY 2021-22
30	The Samaja	Cuttack	9831	29.09.2022	For advertisement of PTGF & PTGLA for AY 2022-23
31	Indian Railways		11125	31.01.2023	Ticket fees of 25 nos of student for participating Zonal Polyfest-2022
32	M/s Deepak sweets and snacks	Nuapada	2160	29.04.2023	Traveling cost, refreshment of students and Escort member for Skill Conclave-2023
33	M/s Kanha Tiffin Center	Khariar	1720	29.04.2023	
34	M/s Behera Hotel	Khariar	4300	29.04.2023	
35	M/s Hotel Anup	Boudh	3870	29.04.2023	
36	M/s Basudev Grocery & Variety Store	Bhubaneswar	1800	29.04.2023	
37	M/s Hotel Anup	Boudh	1720	29.04.2023	
38	M/s Behera Hotel	Khariar	4300	29.04.2023	
39	M/s Edcreate Foundation	Bangalore	29500	25.05.2023	For CISCO Netacad annual access fees
40	M/S Anju Fruits & Juice	Nuapada	2000	17.07.2023	Celebtation of World Youth Skill Day-2023
41	M/s A1 Digital Printing Press	Nuapada	1000	17.07.2023	
42	Odisha Fire Services		20208.84	06.10.2023	Fire Safety certificate fees
43	National Board of Accrediation (NBA)	Delhi	23610.01	19.10.2023	For applying of Pre-qualifier of Mechanical Engg. Department
44	M/S Infocreatives	Balasore	11700	13.11.2023	For Complete redevelopment of Website
45	National Board of Accrediation (NBA)	Delhi	212410.01	19.12.2023	Prequalifier 2nd Phase of Mechanical Engg. Department
46	AICTE	New Delhi	35000	25.01.2024	AICTE Affiliation fees for 2024-25
47	The Samaja	Cuttack	5673	27.08.2024	Advertisement of PTGF & PTGLA 2023-24
48	M/s Edcreate Foundation	Bangalore	29500	01.11.2024	For CISCO Netacad annual access fees
49	AICTE	New Delhi	22000	18.11.2024	AICTE Affiliation fees for 2025-26
50	M/S Infocreatives	Balasore	11788	06.01.2025	Website annual charges

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51	M/S Infocreatives	Balasure	11922.72	06.01.2025	Website annual charges
52	The Samaja	Cuttack	6619	29.03.2025	Advertisement of GF & GLA 2024-25
		Total	1010854.18		

7. Beautification of Hostel & Institute:

The Principal was authorized to take up different beautification works of hostel and institute. Accordingly, expenditure incurred in the above works will be met from the PL Development Fund, subject to availability of fund after observing all formalities.

8. Study Visit of Students to Local Industries:

The Principal was authorized to incur expenditure of Rs.20, 000/- (Rupees twenty thousand) only per annum per branch for study visits of students to different organizations or industries, subject to availability of PL Development Fund after observing all formalities.

9. Approval for Proposed Expenditure for the Academic Year 2025–26:

Proposed expenditure amounting to Rs.21,82,500/- (Rupees twenty one lakh eighty two thousand five hundred) only was approved to meet expenditure towards different works as detailed below, subject to availability of fund after observing all formalities.

Sl. No.	Items	Approximate unit cost	Quantity	Amount	Remarks
1	Purchase of Interactive panel (with core I5 processor with OPS) for smart class room	Rs. 4,00,000/-	01	Rs.4,00,000/-	Development Fund
2	Purchase of online UPS 2KVA	Rs. 50,000/-	01set	Rs.50,000/-	Development Fund
5	Installation of CCTV camera in corridor, laboratory & classrooms of workshop building				Development Fund
	IP-Dome Camera (2Mega Pixel 30 Mtr IR distance)	Rs. 5,000/-	09	Rs. 45,000/-	
	IP-Bullet Camera (2Mega Pixel 30 Mtr IR distance)	Rs. 5,500/-	19	Rs. 1,04,500/-	
	LED TV 50"	Rs. 50,000/-	01	Rs. 50,000/-	
	PoE- Switch 8 port	Rs. 9,000/-	05	Rs. 45,000/-	
	WiFi Router	Rs. 8,000/-	05	Rs. 40,000/-	
	32 Channel NVR	Rs. 25,000/-	01	Rs. 25,000/-	
	4 TB HDD	Rs. 10,000/-	01	Rs. 10,000/-	
	4U Rack	Rs. 4,000/-	04	Rs. 16,000/-	
	Casing and Cabling with installation charge	Rs. 60/- per mts.	2500 mtrs.	Rs. 1,50,000/-	

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6	Purchase of Dual Desk cum Bench	Rs. 5,500/-	50	Rs. 2,75,000/-	
8	Bed Cot	Rs. 6,500/-	80	Rs. 52,000/-	Hostel Contingencies
10	Purchase of a sound box, amplifier and microphone	Rs. 1,50,000/-	1 set	Rs. 1,50,000/-	Development Fund
11	Water Purifier	Rs. 40,000/-	2	Rs. 80,000/-	Hostel Contingencies
12	Library Books	Rs. 500/-	200	Rs. 1,00,000/-	Development Fund
13	Drawing Board for Drawing Hall	Rs. 1,500/-	60	Rs. 90,000/-	Development Fund
14	NBA Application for Civil Engg. & Electrical Engg.	Rs.2,50,000/-	2	Rs. 5,00,000/-	Development Fund
Total				21,82,500/-	

10. Approval for inviting different firm/agency to conduct internship programme at institute level:

It was decided to conduct internship programme at institute level by inviting different firm & agency. The students will participate in paid internship programme by paying the requisite fee to that firm/agency.

11. Inviting Experts from Industries and Professionals for delivering talks on emerging technology and to take few classes:

A sum of Rs. 1000/-(Rupees one thousand) only per hour was approved out of PL Development Fund towards remuneration of experts/professionals to deliver talks on emerging areas/sensitizing students in different awareness programme subject to availability of fund after observing all formalities.

12. Any other points with the permission of chair:

12.1 Widening of approach road:

Shri Sasanka Sekhar Sukla, SE, R & B, Khariar was advised to take necessary action for widening and improvement of existing C.C. approach road.

12.2 Ragging Free Campus:

It was decided to ensure ragging free campus and zero tolerance to any sort of untoward incidents.

12.3 Plastic Free Campus:

The Chairperson urged upon all concerned not to use "single-use plastic". The Principal was authorized to take measures for above purpose. Expenditure incurred towards cleaning premises will be met from available PL Development Fund after observing all formalities.



12.4 Proctorial System:

It was decided to strengthen proctorial system for holistic development of students. The Chairperson also advised to ensure proper care and safety of girl students with regular counselling.

The meeting ended with vote of thanks to the Chair and all participants.

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04.09.25
**Collector & DM,
Nuapada-cum-Chairperson, GB,
Government Polytechnic, Nuapada**

**2nd Governing Body meeting of Government Polytechnic, Nuapada
held at Principal Chamber on 04.09.2025 at 10.00 A.M.**

SL No.	Designation of member	Name of the Member/Representative	Contact No.	Signature
1	Collector and District Magistrate, Nuapada- Chairperson			
2	The Honourable MP ,Kalahandi or Representative	Prem Jyoti	9938111110	
3	The Honourable MLA , Nuapada or Representative	Ram Lal Meena Rep of MLA	91781-31111	
4	The District Skill-cum-Employment Officer, Nuapada	Binod Pr. Lalun.	9938317877	
5	The Superintending Engineer, R&B Division, Khariar	Sasanka Sakhar Sula	9040478452	
6	The Executive Engineer, RWSS, Nuapada	Ashok Ku. Badhai Pr. Ballend. (S.E. RWSS) 8280408054	9937792569	
7	The Executive Engineer, TPWODL, Nuapada	Sukhyat Dev Parida	9124087918	
8	Nominee of DTE&T , Odisha, Cuttack	Akshaya chandra Pandhan	8093665045	
9	Nominee of SCTE&VT , Odisha, Cuttack	Saroj Kumar Das	7978389347	
10	Principal National College , Nuapada	Ashok Kumar Saha	9178834127	
11	Sri Siba Shankar Mahapatra , Sr. Lecturer	SIBA SHANKAR MAHAPATRA	4556194731	
12	Sri Chittaranjan Panda , Lecturer ST-II	Chittaranjan Panda	8658334748	
13	The Principal , Government Polytechnic, Nuapada	Eslav Ekka	9437620754	